



The CIAC Paddle

Helping You Navigate the IA Continuum

2nd Ed., Nov. 2010

Command IA Coordinators,

This is the 2nd edition of "The CIAC Paddle". We have received a number of positive responses to our first edition along with great recommendations for future editions. Thank you for your feedback! This document is intended to provide you with pertinent information to assist you in your responsibilities and will now be generated bi-monthly. Continue to provide feedback or recommendations to us at usff.ia.fct@navy.mil.

The Bottom Line

As your Command's representative for Navy IAs, you are the absolute key to the success and most important part of the overall readiness of our IA Sailors before, during, and after their deployment. The importance of your responsibilities cannot be overstated. This issue highlights areas in the Pre-deployment preparation and Re-deployment follow-up that often are overlooked or not fully completed and new IA related NAVADMINs. **CIAC Keys to Success: Read the IA Sailor's orders in their entirety! Fully utilize the [Navy IA website](#)! Be as proactive as you can to ensure your Sailors are prepared! Document your actions! Ask questions!**

New CIACs

Newly assigned CIACs: Review the CIAC Briefing and FAQs on the Navy IA website under Command menu.

1st Qtr FY11 CIAC Orientation Schedule

National Capital Region: Naval Support Activity Annapolis, MD, 01 Dec 2010. Naval message and details are posted on the Navy IA website.

Pre-Deployment

Noble Eagle Billet Descriptions – IA Sailors desire to know what their billet descriptions will be when deployed. Billet titles within the mission may evolve from the time the demand signal is received to Boots on Ground. An updated list of mission descriptions along with contact information is posted on the NKO IA page. For theater billet and mission questions call USFF at (757) 836-2327.

Parent Command Responsibilities – To ensure our IA Sailors and their families are receiving the very best support from their Parent Commands, review [IA Gram 4 \(NAVADMIN 076/09\)](#) for the Roles and Responsibilities of Parent Command, Navy Operational Support Centers (NOSCs) and Expeditionary Combat Readiness Center (ECRC) for IA Sailors and their Families.

Perform To Serve (PTS) & Fleet RIDE Integration–

As of 29 Sep 2010, the PTS system has merged with Fleet Rating Identification Engine (RIDE). Ideally, Command Career Counselors and CIACs should meet with IA Sailors and hold a Career Development Board prior to deployment. CIACs should act as a conduit for Sailor career information as it relates to PTS to avoid unnecessary churn for returning IA Sailors who may face separation due to inadequate or lack of PTS actions. CIACs should ask the IA Sailor, "Do you have PTS approval in your current zone? Will you need a PTS application during the IA assignment?" See [NAVADMIN 352/10](#) for new PTS/Fleet RIDE integration, policy, procedures and points of contact.

Overseas Contingency Operations Support Assignment (OSA) –

This new detailing process preserves the best elements of GSA, addresses Fleet and command concerns and provides a clearly defined support structure for IA Sailors and their Families. OSA process replaces GSA detailing for enlisted Sailors and became effective Nov. 1. GSA detailing continues for officers. The new OSA process preserves career choices, volunteerism, and predictability that GSA now provides. It also eliminates entitlement inequities, improves fleet readiness, and solidifies IA Sailor and family support. See IA GRAMs 8, 9, and 10 under **"Information You Need to Know"** for details on OSA, GSA and IAMM Business Rules. Additional OSA questions can be answered at [NPC's website](#).



Training

NKO Training - All required Pre-deployment training must be completed prior to executing orders. GMT courses have been added back to NKO for IA Sailors only.

NFAAS Documentation – NFAAS CIAC WebEx Training is offered bi-weekly. Schedules and further details are posted under “Online Training” on the [NFAAS website](#) homepage.

Boots on Ground

CTF-IA – Commander, Task Force Individual Augmentee (CTF-IA) provides dedicated service component support to all IA Sailors Boots on Ground (BOG) in the COMUSCENTCOM Area of Responsibility (AOR) in order to optimize mission readiness and to manage mission risk during deployment. For more information visit [CTF-IA's website](#).

Re-Deployment

PDHA & PDHRA Compliance – Taking care of our Sailors upon completion of an IA deployment is paramount! All Sailors are required to out-process through the NMPS as stated in their orders. The NMPS provides additional decompression time, adheres to Deployment Health A (DHA) compliance ([DODI 6490.3](#) and [OPNAVINST 6100.3](#)) for Post-Deployment Health Assessment (PDHA) - DD 2796 and serum collections, referrals (if necessary) to medical providers, resource briefs and post-deployment survey administration. CIACs should still ensure that their IA Sailors complete the PDHA upon returning to their parent command and remind them to complete the Post-Deployment Health Re-Assessment (PDHRA) - DD 2900 90 to 180 days after redeployment.

Returning Warrior Workshop (RWW) – RWWs are a key component of the DoD Yellow Ribbon Reintegration Program. They are designed to enhance the resiliency of Sailors (Active and Reserve) who have completed an IA assignment in combat zones or were exposed to highly stressful situations during deployment. The event offers an atmosphere to address personal stress associated with non-traditional deployments. It is a weekend comprised of workshops intended to assist Sailors with successful reintegration back into work, community and family life. The highlight of the event is an evening dedicated to honoring Sailors and family members for their sacrifices endured during deployment. See the [FY11 RWW Schedule](#) on the Navy IA website to attend one in your region.

Question of the Day

What is an IDSS? The primary purpose of an Individual Deployment Support Specialist (IDSS) is to contact IA family members on a regular basis to provide support and resources during the IA Sailor's deployment. During the initial call to the Sailor & family, shortly after receiving orders, the IDSS will

learn the interval and means of contact a family desires. Before a Sailor departs on an IA assignment, an IDSS will arrange for the Sailor and their Family to attend a pre-deployment briefing hosted by FFSC. Families are tracked using the IDSS Module in NFAAS. This support continues for the duration of a deployment and then through the post-deployment reintegration of the Sailor and their families. It is very important for CIACs to network with the IDSSs to share resources and ensure seamless support to IA Sailors and their families.



Information You Need to Know...

- [NAVADMIN 352/10](#): PTS/Fleet RIDE Integration Policies and Procedures
- [NAVADMIN 344/10](#): FAMILYGRAM 07-10, School Liaison Officer Program
- [NAVADMIN 334/10](#): IA GRAM 08, OSA Business Rules for Enlisted Sailors
- [NAVADMIN 333/10](#): IA GRAM 09, Officer GSA Business Rules
- [NAVADMIN 332/10](#): IA GRAM 10, IAMM Business Rules
- [NAVADMIN 289/10](#): FAMILYGRAM 06-10, Emergency Preparedness for Families
- [NAVADMIN 246/10](#): Continued Focus on Post-Deployment Health Re-Assessment
- [NAVADMIN 215/10](#): Performance Evaluation and Advancement Guidance for IA Sailors
- [NAVADMIN 193/10](#): Change to Physical Fitness Assessment Documentation on Fitness Reports
- [NAVADMIN 297/09](#): Post-Deployment Health Re-Assessment Update
- Bookmark the Navy IA Website, www.ia.navy.mil, as your primary IA resource.
- Become a Navy IA Fan on Facebook at www.facebook.com/NavyIA
- Follow us on Twitter at www.twitter.com/Navy_IA
- Get the Navy IA iPhone App at www.ia.navy.mil
- Contact us at usff.ia.fct@navy.mil